

## Examination Rules

- Each student must note carefully the days and times of each exam.
- Students must be at their exam centre **10 minutes** before their exam commences.
- If any student finishes their exam before the end, they must remain seated and in silence.
- Every student must come prepared and bring all the necessary equipment to their exam centre (pens, pencils, rulers, etc..) It is not permitted to ask another student for these items during the exam.
- Writing paper will be supplied to each student for each exam.
- Food and fizzy drinks are not permitted in the exam centres. Bottled water may be allowed.
- Students are not allowed to visit the toilets during the first half hour and the last half hour of each exam.
- Students must raise their hand if they wish to attract the attention of a teacher. Students given permission to visit the toilet must sign their name and the time at the top of the exam centre as instructed by the teacher.
- Each student must behave appropriately in their exam centre. Under no circumstances may a student communicate with another student during the examination.
- Each student must wear their full uniform during the exams.
- Mobile phones are strictly forbidden in the exam centres.