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**ADVERT ID 238536**

## Caretaker/Janitor

### Portmarnock Community School

Carrickhill Road Portmarnock D13 F766  
<https://www.portmarnockcommunityschool.ie>

#### MAIN DETAILS

<b>Status:</b>	Pending Activation
<b>Level:</b>	Post Primary
<b>Date Posted:</b>	Fri Jun 13 2025
<b>Application Closing Date:</b>	Wed Jun 25 2025
<b>Commencement Date:</b>	Mon Sep 1 2025
<b>Status of Post:</b>	Permanent
<b>Number of Vacancies:</b>	1
<b>Number of hours per week:</b>	39

#### POST DETAILS

##### Additional Information:

Applications are invited for a Department of Education sanctioned full time caretaker.

The ideal candidate will have experience in: general DIY, building maintenance, painting, power tools, janitorial/cleaning methods and an understanding of cleaning materials, chemicals and equipment.

The role may include light plumbing, light carpentry, management of heating systems, fire/burglar alarms, keyholder/ security systems, locking systems & CCTV.

Duties also include landscaping, use of ride on lawn mowers, outdoor/garden tools, manual handling, furniture movement and building safety.

Hours of attendance will be such as may be laid down from time to time by the Board of Management. Caretakers, where required by special circumstances e.g. Board of Management meetings, school events, security callouts etc; to be available for duty during evenings and at night.

The successful candidate will also be community focused, patient, kind, generous and enjoy working as part of a large staff team with the best interests of children and young people's social & emotional wellbeing and education at heart.

Often the caretaker is the first person a visitor meets, so a welcoming disposition along with a high level of professionalism and diligence is needed also.

National guidelines in Child Safeguarding must be met and appropriate Garda Vetting completed prior to any appointment.

Salary and conditions outlined in Circular Letter 19/2025 of Dept of Ed. website

#### APPLICATION REQUIREMENTS

- Letter of Application
- Referees (name, role, contact no.)
- CV (Digital)

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 91324P  
**Apply To:** H Tobin  
Principal  
Portmarnock Community School  
Carrickhill Road Upper  
Portmarnock  
D13 F766  
**County:** Dublin  
**Postal District:** Dublin 13  
**Enquiries To:** [office@portmarnockcommunityschool.ie](mailto:office@portmarnockcommunityschool.ie)  
**Website:** <https://www.portmarnockcommunityschool.ie>

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